The University of Texas Health Center at Tyler has made using Historically Underutilized Business (HUB) a continuing part of all its procurement strategies as demonstrated through its internal and external efforts to procure needed goods and services with these firms whenever these firms are available. UT Health Center at Tyler provides a supportive outreach and community awareness to promote the HUB program through educating all purchasers on the HUB program through monthly meetings, monthly HUB reports to each department, hosting HUB vendor presentations and educating the Leadership Forum here at UT Health Center at Tyler on the HUB Program. In addition, Purchasing Services actively uses the Central Master Bidders List and its HUB information to make the greatest use of all-discretionary spending.

UT Health Center at Tyler is a founding member of the Texas Universities Coordinators Alliance (TUCHA), which brings together the resources and experience of 13 North and Northeast Texas Universities HUB Coordinators to share program information.

UT Health Center at Tyler is committed to make a good faith effort to increase purchases and contract awards with Historically Underutilized Business vendors. We continue to concentrate our efforts to increase opportunities for minority and women owned businesses by attending Forums. The participation for the fiscal year ended August 31, 2004 is listed below:

- Spot Bid Fair and Forum, Austin, Texas, September 19, 2003
- Attended Super Fair, Dallas, Texas, November 7, 2003
- Attended Quarterly HUB Cooperative Committee Meeting in Austin, Texas, January 15, 2004
- HUB Discussion Group Forum, Austin, TX, February 25, 2004
- Attended Texas Universities HUB Coordinators Alliance Group Meeting (TUCHA), Denton, TX February 5, & Arlington, TX May 12, 2004
- Attended HUB Contractor Networker, Tyler, TX, February 19, 2004
- Attended 6th Texas African American Legislative Summit, Spot Bid Fair, Austin, TX, February 26, 2004
- Attended Stephen F. Austin, Vendor Fair, Nacogdoches, TX, April 22, 2004
- Attended Black Enterprise Spot Bid Fair, Dallas, TX, May 13 & 14, 2004
- Attended Dallas Regional Minority Enterprise Development, Vendor Fair, Dallas, TX, August 12-13

Sincerely,

Crystal Smith
HUB Coordinator